

Wells Emergency Medical Services
Meeting Minutes
December 13, 2018
Meeting 5:00 PM

Present...Tom Oliver, Kathleen Burke, Mike McDonald, Jim Lapolla

- I. Acceptance of Meeting Minutes...motion by Kathleen Burke, second Mike McDonald, to accept meeting minutes of November 15, 2018, all in favor.

- II. Treasurer's Report

SIS Checking	\$ 313,778.05**
SIS Donation	\$ 35,721.09*
Key Bank	\$ 4,450.01
SIS Debit Card	\$ 291.12
Total funds on hand	\$ 354,240.27
Funds available for use	\$ 151,240.27

**Check for \$180,000 was received from the town for the new ambulance and was deposited into the operating account. The true amount available for use is \$133,778.05

*The \$23,000 given from the town towards the balance of the new ambulance was deposited into the donation account till needed. True amount is \$12,718.23

Motion by Mike McDonald, second Kathleen Burke, to accept treasurer's report, all in favor.

- III. Public Participation... None

- IV. Old Business

- A. New Ambulance..to be delivered within the month
- B. Director's Review...performance review to be in Executive Session
- C. Hannaford Gift Cards...given out to all employees
- D. Town Website/ WEMS Website/WEMS Facebook page...all updated
- E. Budget Process...Jim began budget discussion with town financial director. (budget, CIP, language)

- V. New Business

- A. COLAs...motion by Kathleen Burke, second Mike McDonald, to increase salaries by 3 percent, all in favor
- B. CIP...will use some of the funds for mechanical compressors
- C. Update on Response Numbers...numbers are holding compared to last year

VI. Director's Report

- A. WEMS continues to be involved in many activities at the Morrison Center

VII. Executive Session...Motion by Mike McDonald, second Kathleen Burke to go into Executive Session at 5:20 to discuss personnel issue and review of director, all in favor
Motion by Mike McDonald, second Kathleen Burke, to come out of Executive Session at 6:00, all in favor.

VIII. Adjourn...motion by Mike McDonald, second Tom Oliver, to adjourn at 6:01, all in favor.

NEXT Meeting...THURSDAY, February 14, 2019 5:00 PM

Respectfully submitted, Mike McDonald, WEMS Secretary