

Wells Emergency Medical Services  
Meeting Minutes  
March 14, 2019  
Meeting 5:00 PM

Present...Tom Oliver, Kathleen Burke, Mike McDonald, John Howarth, Sheila Hills, Jim Lapolla

- I. Acceptance of Meeting Minutes...motion by Tom Oliver, second Kathleen Burke, to accept meeting minutes of February 14, 2019, all in favor.

- II. Treasurer's Report

SIS Checking	\$ 68,067.82
SIS Donation	\$ 14,900.98
Key Bank	\$ 100.00
SIS Debit Card	\$ 291.12
Total	\$ 83,359.92

Motion by Mike McDonald, second Kathleen Burke, to accept treasurer's report, all in favor.

- III. Public Participation... None

- IV. Old Business

- A. Upstairs Flooring...completed
- B. Lift Assists...continue to be up in number. Jim will follow up with patients using a new documentation form
- C. Budget...complete, final budget meeting March 19th
- D. New Orientation Sheet...developed and completed with employee input

- V. New Business

- A. EMS Details...considering detailing out 3rd ambulance, rates to be determined
- B. Office Carpet...Motion by Tom Oliver, second Kathleen Burke, to spend up to \$1,500.00 for new flooring in office, all in favor.
- C. New Subscription Form...ready to be sent out in late May/early June...Motion by Mike McDonald, second Tom Oliver, to set subscription rate for family of four at \$135.00, all in favor
- D. CMS (Centers for Medicare Services), Jim working on medicare reimbursements

- E. Collections 2018...total of \$95,039.41, on going
- F. Wells EMS BOD Elections...Motion by Mike McDonald, second Tom Oliver, to keep all WEMS officers in current role for one year, all in favor
  - President Tom Oliver
  - Vice President Kathleen Burke
  - Treasurer Marjorie Page
  - Secretary Mike McDonald

VI. Director's Report

- A. 403 B plan moving forward
- B. Wells Chamber of Commerce...WEMS will do public education

VII. Executive Session..Motion by Mike McDonald, second Kathleen Burke to go into executive session at 5:25 to discuss personnel issue, all in favor.

Motion by Tom Oliver, second Mike McDonald to come out of executive session at 5:27, no action taken.

VIII. Adjourn...motion by Tom Oliver, second Kathleen Burke, to adjourn at 5:27, all in favor.

NEXT Meeting...April 11, 2019 5:00 PM

Respectfully submitted, Mike McDonald, WEMS Secretary