

Wells Emergency Medical Services

Meeting Minutes

August 15,2019

Present...Tom Oliver ,Kathleen Burke, Marjorie Paige, and Jim Lapolla, Director

1 .Acceptance of the Meeting Minutes.. motion by Tom Oliver, second Kathleen Burke to accept the meeting minutes of June 13,2019, all in favor.

2. Treasurer's Report

SIS checking:	\$72,990.22
SIS Donation:	\$17,902.26
SIS Debit Card:	\$185.63
Key Bank:	\$6,960.45
Total	\$98,038.56

Motion to accept by Tom Oliver, second Marjorie Paige, to accept the treasurer's report, all in favor

3. Old Business

A. Evaluations..... Paramedics and Emergency Medical Technicians evaluation to be written to address merit based payroll increases to be prepared by the Director and presented to the Board.

4. New Business

A. By-Laws to have language review and revision for Informal Action by the Director

B. Selectmen's Workshop

2014- Mutual Agreement: Town of Wells and the Wells EMS (WEMS) language to include a Fire Department representative to participate in the EMS calls has no longer been in existence. Language has been revised and should be eliminated by mutual agreement with the Fire Department. A future meeting with the Board of Selectmen will be scheduled to clarify/approve the agreement.

C. Appeals Procedure... Board will review any internal complaints registered with the Director within 10 calendar days. A Policy to be written and approved by the Board.

5. Overview of Expenses...cost of providing WEMS services/cost of operation:

WEMS coverage with a complement of 4 people 24 hr/7 days a week approximately \$2,000.

Vehicle Fuel: >\$13,000

Durable Medical Equipment: \$26,000/yearly

Vehicle repair and maintenance: \$7,000

Budget and operational report to be presented to the next Budget Committee Meeting

6. Medical Billing: contracted insurance ie: Maine Care, BC/BS, Anthem set individual rates of 75% to 80% reimbursement. An example of billed \$187,000 collected \$71,000 with a balance of uncollected monies of \$137,000. WEMS has an outstanding debt of non-payment in excess of \$300,000.

7. Director's Report Wells Fire Department is recruiting a new Fire Chief.

8. Executive Session called at 5:40 PM by Tom Oliver second by Marjorie Paige topic worker's compensation

Motion to end Executive session at 5:49 PM

9. Meeting adjourned, motion by Tom Oliver second Marjorie Paige. Meeting ended at 5:56 PM

Minutes respectfully submitted by Board VP, Kathleen Burke